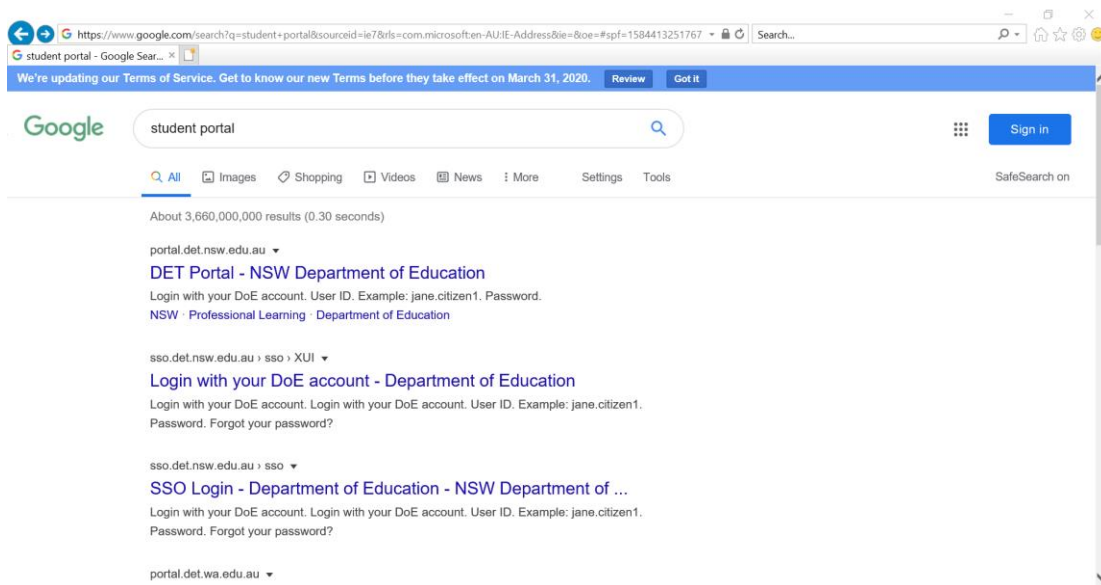


Google Classroom Quick Reference Guide

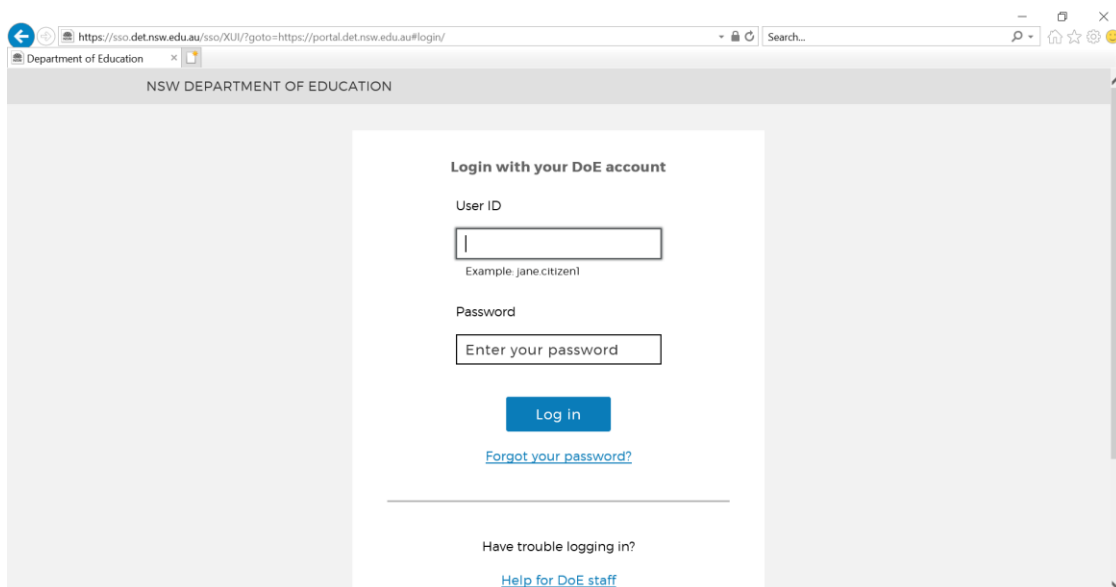
All Casula High School students have access to a range of online services including email, online learning platforms and resources to support their learning and engagement.

Google Classroom is an online learning platform that many classes use. Please refer to the quick reference guide that follows to understand how to access and use Google Classroom.

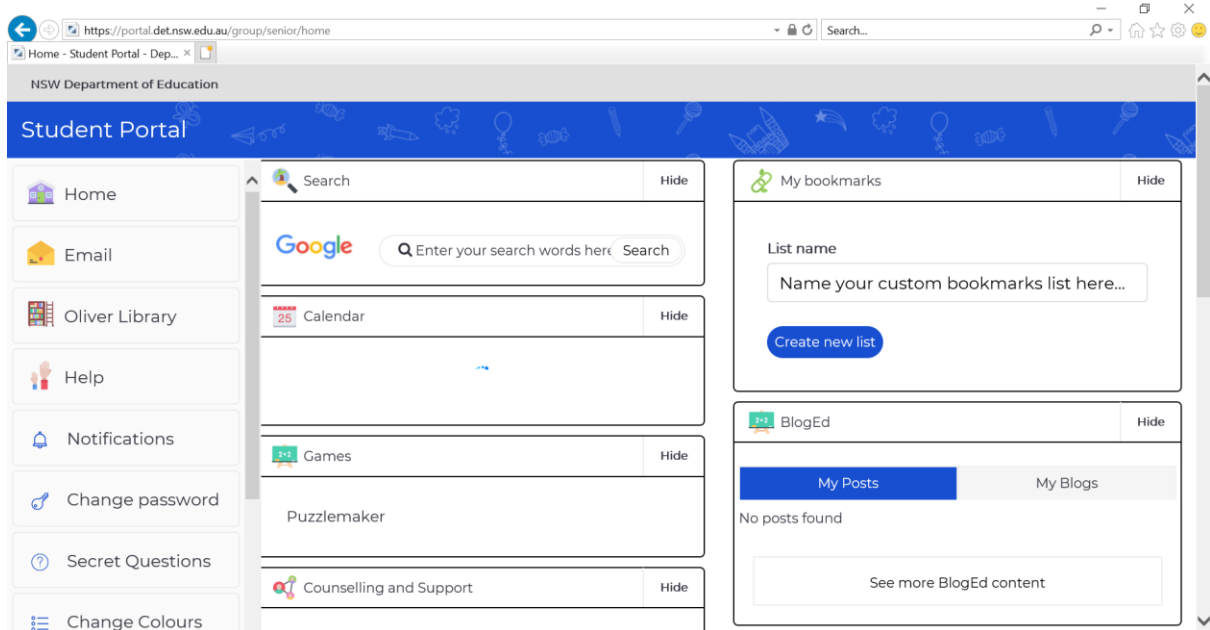
Step 1: Access student portal using google or <http://portal.det.nsw.edu.au>



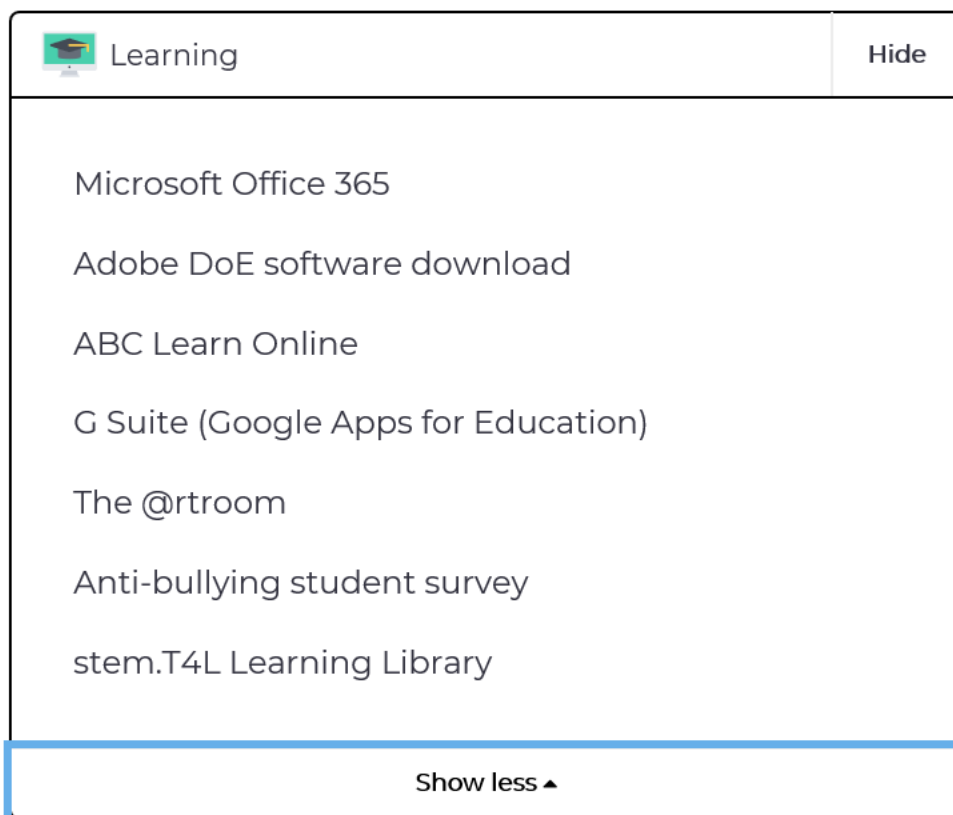
Step 2: Enter student Department of Education username, firstname.lastname and password. Some usernames may include numbers at the end of their last name, i.e. John.smith1. Please contact the school by phone, 9602 4320, or email, casula-h.school@det.nsw.edu.au.



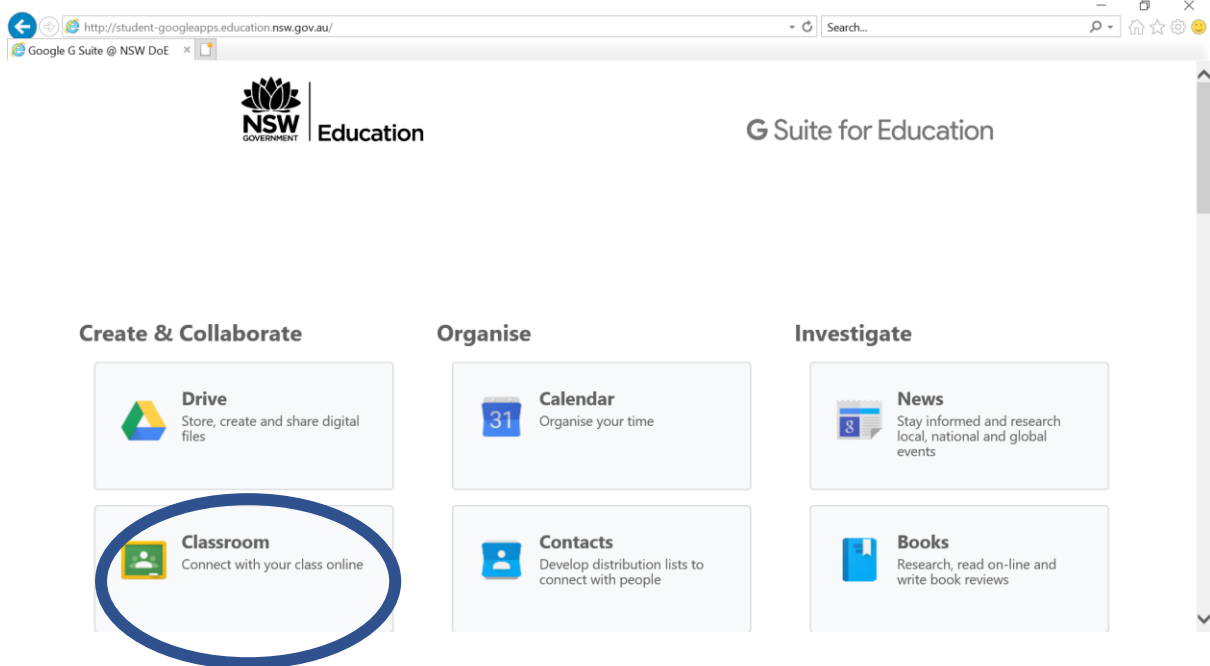
Step 3: Access student portal. Students can access a range of learning tools including applications, websites and their DoE email.



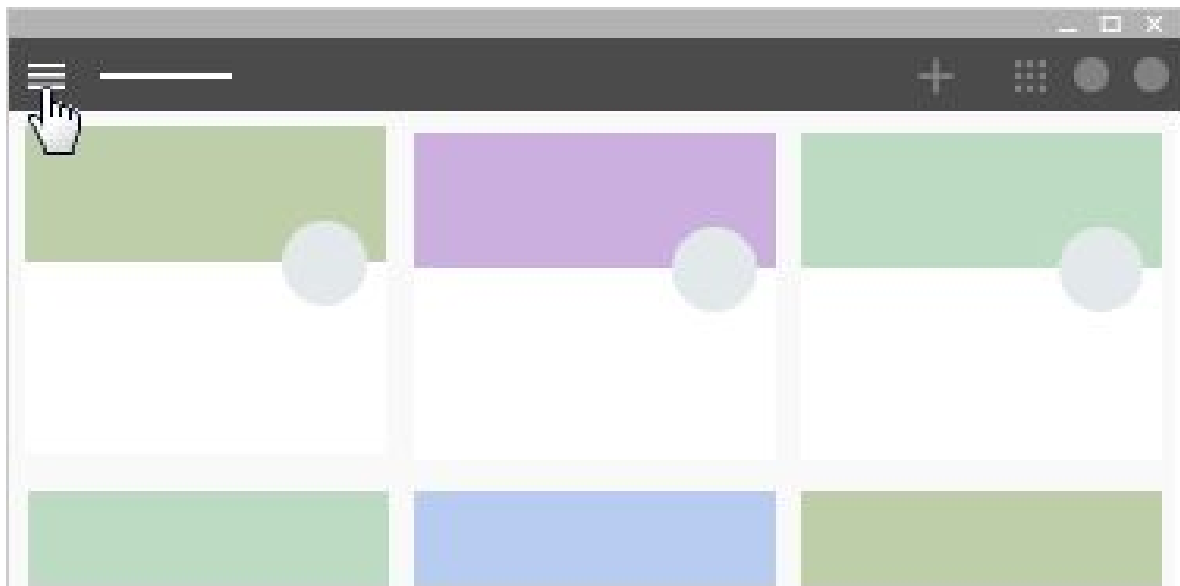
Step 4: Use the learning tab to access G Suite, found on the student portal home page.



Step 5: Select Google Classroom



Step 6: Navigate classroom page



Step 7: For classes that have been recently established or students need to join this can be done with an access code. These codes are available by contacting the school.

